

The Regular Town Council Meeting of the Town of Schererville, IN was called to order by President Rob Guetzloff at 7:17 p.m. in the Schererville Town Hall, 10 E. Joliet Street Schererville, IN.

Attendance was taken with the following Councilmen present: Kevin Connelly, David DeJong, Thomas Schmitt and Rob Guetzloff. Councilman absent: Michael Troxell. Staff members present: Attorney David Austgen, Fire Chief Robert Patterson, Deputy Fire Chief David Meyer, Police Chief Dennis Zagrocki, Deputy Police Chief Joseph Gasiorek, Wastewater Treatment Plant Superintendent Jim Gorman, Director of Public Works Jeff Huet, Town Manager Robert Volkmann, Clerk-Treasurer Janice Malinowski and Recording Secretary Robin Thiel.

THEREUPON, Approval of the minutes. Mr. Schmitt made a motion to approve the minutes of the October 10, 2018 and the October 24, 2018 Public Meetings, seconded by Mr. Connelly. All in favor (4-0).

THEREUPON, Claims

- A. APV #80161 - APV #80738 on the General Docket, Totaling \$2,673,915.40
- B. APV #80181 - APV #80725 on the MVH Docket, Totaling \$431,538.58
- C. Various Funds, Austgen Kuiper Jasaitis, Various October Legal Fees \$11,491.30
- D. Various Funds, First National Bank of Omaha, October Credit Card Charges \$19,248.98
- E. General - Animal Control Fund, Coyne Veterinary of St. John, October invoices \$123.82
- F. Cedit Fund, Robinson Engineering, Invoice #1800280, \$5,664.50
- G. Various Funds, Bliss McKnight, 4th Quarter Insurance \$58,117.20
- H. Public Safety Fund, Franciscan Health Crown Point - EMS Academy, Paramedic Course Agreement - Pymt # \$600.00
- I. Park Board 2010 Fund, DLZ, Various Invoices \$42,620.24
- J. Cedit Fund, B&D Sewer, 431 Summer House Demolition \$24,302.50
- K. Park Bond 2010 Fund, The Woodshop, Hilbrich Cabin \$1,895.33
- L. Solid Waste Fund, Tim Elzinga, Leaf Removal \$550.00
- M. Various Funds, Coex Inc., Various Invoices \$23,653.10

Mr. Connelly made a motion to accept the claims as presented, seconded by Mr. DeJong. All in favor (4-0).

THEREUPON, Correspondence NONE

THEREUPON, Reports

Mr. Huet stated that we received correspondence dated November 1, 2018 from the Indiana Department of Transportation, in reference to the Community Crossings matching grant fund. Mr. Huet read a letter from INDOT stating that "INDOT has completed review and selection of projects for the funding in the 2018 Community Crossings matching Fund Program, your community has preliminary

been awarded One million dollars in Community Crossings Matching Grant Funds based upon your estimates for your priority project application." Mr. Huet stated that we submitted ten applications and all ten were approved. Mr. Huet stated that the remainder of the letter are details of the conditions of which we must meet to receive the money. He stated that they will be bidding these projects through the winter.

Mr. Huet stated he would like to pass on thanks and congratulations to Andy Hansen, he stated he was his right hand in doing all of the submittals and the work. He stated Andy is the one who deciphered the new digital submittal system that was initiated this year.

Mr. Guetzloff thanked and congratulated Mr. Huet and Mr. Hansen for their work.

THEREUPON, Public Comments Regarding Agenda Items NONE

THEREUPON, Old Business

ITEM A. Ord. #1930, An Ordinance of the Town of Schererville, Lake County, Indiana, Approving the Issuance of Bonds of the Town of Schererville Park District, and Related Matters (Second Reading)

Mr. Volkmann stated that this is the 2018 Park Bond Issue for Rohrman Park, various Park maintenance projects and capital improvements throughout the Town.

Mr. Connelly made a motion to adopt Ordinance #1930, seconded by Mr. Schmitt. All in favor (4-0).

THEREUPON, New Business

ITEM A. Public Hearing

Attorney Austgen stated he has reviewed the Proofs of Publication and find them to be in order.

Ord. #1931, An Ordinance Providing for the Reduction of Appropriations in General Fund, Ambulance Fund, and Park and Recreation Fund of the Town of Schererville, Lake County, Indiana, in Year 2018, and all Matters Related Thereto

Mrs. Malinowski explained that this is the normal process for the ending of the year. She stated we are reducing appropriations in the General Fund, Ambulance Fund and Park & Recreation Fund. She stated that we do this now in hopes when our 2019 budget is certified in January that we will have less to reduce as what was turned in for 2019.

OPEN TO THE FLOOR FOR PUBLIC COMMENT
NO COMMENTS FROM THE FLOOR
CLOSED TO THE FLOOR FOR PUBLIC COMMENT

Mr. Connelly made a motion to consider on 1st reading, Ordinance #1931, seconded by Mr. Schmitt. All in favor (4-0).

Mr. Connelly made a motion to adopt Ordinance #1931, seconded by Mr. Schmitt. All in favor (4-0).

ITEM B. Res. #2018-22, A Resolution to Transfer Funds within a Category of Appropriations

Mrs. Malinowski explained the Transfer of Funds. Mr. Schmitt made a motion to adopt Resolution #2018-22, seconded by Mr. Connelly. All in favor (4-0).

ITEM C. Consider Approval to Release Cash Surety from the Community Neuroscience and Sports Medicine Building in The Amount of \$70,172.91 which covers the Public Improvements within the Development

Mr. Volkmann stated that this is for the Neuroscience Building that is at the corner of US 30 and St. John Road. He stated they had to place bond for their public improvements, those are now completed and accepted by the Town. Mr. Volkmann stated that it is appropriate to release this bond back to the developer.

Mr. Schmitt made a motion to approve to release the cash surety from the Community Neuroscience and Sports Medicine Building, seconded by Mr. DeJong. All in favor (4-0).

ITEM D. Consider Acceptance of Memorandum of Understanding Between the Town of Schererville, Lake County, Indiana And the Town of Munster, Lake County, Indiana, regarding The Extension of the Pennsy Bike Trail with Connection Of Same from the Town of Schererville into the Town of Munster, and all Matters Related Thereto

Mr. Volkmann stated that this is an agreement with the Town of Munster for work that we will be doing for the Pennsy Trail at the connection at Main Street. Mr. Volkmann stated that we will be in the Munster right of way, we will be installing, not only the crossing for the trail and improvements on the north side of Main Street, we will be installing a Hawk signal and interconnecting that with the two signals that Munster currently has on Main Street. Mr. Volkmann stated that this agreement with the Town of Munster allows us to do that and submit our package to INDOT to commence construction on the Pennsy Trail. Mr. Volkmann stated that his recommendation is that the Council approve this tonight, with the understanding that the final form of the memorandum of

understanding will work out the details with the Town of Munster through our Attorneys.

Mr. Connelly made a motion to approve the Acceptance of Memorandum of Understanding, subject to the Attorney and Town Manager check off of the final memorandum, seconded by Mr. DeJong. All in favor (4-0).

ITEM E. Consider Acceptance and Approval of the Joint Use and Maintenance Agreement between the Indiana Department of Transportation and the Town of Schererville, Indiana Concerning the Pennsy Greenway Trail Project

Mr. Volkmann stated that this is for the Pennsy Greenway Trail where we cross the INDOT right-of-way on US 41.

Mr. Connelly made a motion to accept and approve the Joint Use and Maintenance Agreement between INDOT and the Town of Schererville, seconded by Mr. DeJong. All in favor (4-0).

ITEM F. Consider Acceptance of a Right of Entry Document between The Department of Natural Resources and the Town of Schererville for Wetland Mitigation Pending Attorney Review

Mr. Volkmann stated that this is for the Pennsy Greenway Trail, this is for a wetland mitigation that the Town will be performing within the Hoosier Prairie, which is DNR property. He stated that the DNR forwarded us an agreement for right of entry. He stated that we have made some slight edits to that, and pending final sign off by Attorney Austgen, it is ready to go.

Mr. Connelly made a motion to approve, pending Attorney Austgen's review, seconded by Mr. Schmitt. All in favor (4-0).

ITEM G. Proclaim Saturday, November 24, 2018 as *Small Business Saturday* in the Town of Schererville

Mrs. Malinowski read the Proclamation in its entirety. Mr. Schmitt made a motion to proclaim Saturday, November 24, 2018 as *Small Business Saturday* in the Town of Schererville, seconded by Mr. Connelly. All in favor (4-0).

ITEM H. Consider Request by WOW! Internet - Cable - Phone for Relief from Ordinance #1904 for Proposed Overhead Installation of Fiber Optic Cable at Locations in the Town of Schererville per recommendation by Jeff Huet, Public Works Director

Mr. Huet stated that they have been working with MCI, Metro and WOW! Cable. He stated that they have projects inline in which they need to take fiber optics from approximately the location of Calumet Avenue and 213th in Dyer, and approximately Main Street and Broad Street in Griffith. Mr. Huet stated that they need to take those two lines through Schererville to Austin Ave. and 77th Ave.,

and then south through Lake County to Austin Ave. and 85th Ave. Mr. Huet stated that they have worked with them extensively in finding the best route for them that would avoid congested underground areas. He stated that there is sections of the line that they would like to take overhead, these would be run on existing poles, there would be no poles added. Mr. Huet stated that he is looking for the Council to waive the provisions of Ordinance #1904, which are our underground requirements.

Mr. Schmitt made a motion to approve the recommendation of Public Works Director, Mr. Huet, seconded by Mr. Connelly. All in favor (4-0).

ITEM I. Consider Acceptance of Enterprise Fleet Lease Agreement
For Town Vehicles pending Attorney review.

Mr. Volkmann stated that we have been working with Enterprise Fleet Lease for quite some time, evaluating options for vehicles for the Town of Schererville. He stated that we are at the point now, to move this project along we need to enter into a lease with them and as we finalize that his recommendation would be to consider us to continue with the lease preparations with Attorney Austgen and move into an agreement with Enterprise for leasing vehicles for the Town of Schererville.

Mr. Connelly made a motion to approve Mr. Volkmann's recommendation, seconded by Mr. DeJong. Motion carries (3-1). Mr. Schmitt voting no.

ITEM J. Consider Donation to Tri-Town Raiders for Participation
In the Thanksgiving Bowl in Gatlinburg, TN (\$1,000.00)

Mr. Schmitt made a motion to donate \$1,000.00 to the Tri-Town Raiders for participation in the Thanksgiving Bowl, seconded by Mr. Connelly. All in favor (4-0).

ITEM K. Consider Acceptance of Donations \$442.00

Mrs. Malinowski read the list of donations into the record. Mr. Schmitt made a motion to accept the donations as read, seconded by Mr. DeJong. All in favor (4-0).

THEREUPON, Swearing in Ceremony

Janice M. Malinowski, Clerk-Treasurer will swear in:

David Meyer (Deputy Fire Chief)

Mrs. Malinowski swore in David Meyer as Deputy Fire Chief of the Town of Schererville. The Councilmen congratulated Deputy Fire Chief Meyer.

*Mr. Schmitt stated he would like to introduce Mr. Chris Chuyng as our newly elected State Representative.

*Mr. Guetzloff stated on the behalf of the Town Council he would like to wish everybody a very Happy Thanksgiving.

THEREUPON, Business from the floor

Meeting adjourned.

ROB GUETZLOFF
TOWN COUNCIL PRESIDENT

JANICE M. MALINOWSKI
TOWN CLERK-TREASURER

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