

The Regular Town Council Meeting of the Town of Schererville, IN was called to order by President Rob Guetzloff at 7:11 p.m. in the Schererville Town Hall, 10 E. Joliet Street Schererville, IN.

Attendance was taken with the following Councilmen present: Kevin Connelly, David DeJong, Michael Troxell, Thomas Schmitt and Rob Guetzloff. Staff members present: Attorney David Austgen, Fire Chief Robert Patterson, Deputy Fire Chief David Meyer, Police Chief Dennis Zagrocki, Deputy Police Chief Joseph Gasiorek, Town Engineer Jason Douthett, Wastewater Treatment Plant Superintendent Jim Gorman, Park Superintendent John Novacich, Town Manager Robert Volkmann, Clerk-Treasurer Janice Malinowski and Recording Secretary Robin Thiel.

THEREUPON, Approval of the minutes. Mr. Schmitt made a motion to approve the minutes of the November 14, 2018 and November 19, 2018 Public meetings, seconded by Mr. Connelly. All in favor (5-0).

THEREUPON, Claims

- A. APV #80739 - APV #81252 on the General Docket, Totaling \$1,812,371.99
- B. APV #80747 - APV #81237 on the MVH Docket, Totaling \$153,407.58
- C. Cedit Fund, LWG CPAs, Invoices #31834 & #31837, \$36,000.00
- D. Various Funds, Austgen Kuiper Jasaitis, Various November Legal Fees, \$7,658.07
- E. Various Funds, First National Bank of Omaha, November Credit Card Charges, \$7,386.71
- F. General - Administration Fund, Liberty Mutual Insurance Company, Town Manager Bond Renewal, \$75.00
- G. General - Animal Control Fund, Coyne Veterinary of St. John, November Invoices, \$958.25
- H. Various Funds, Robinson Engineering, Various Invoices, \$6,536.25
- I. Park Non-Reverting Fund, Juanita Tylka, Program Refund, \$110.00
- J. Public Safety Fund, Franciscan Health Crown Point-EMS Academy, Paramedic Course Agreement-Pymt. #2, \$4,500.00
- K. Cedit Fund, Lake County Auditor, 2018 Commuter Rail Extension, \$71,280.00
- L. Various Funds, Motorola Solutions, Invoice #8230207515, \$35,805.00
- M. Various Funds, Otis Elevator Co., Invoice #CYSO6302918, \$4,991.47
- N. Park District Bond 2004, Wells Fargo, Principal & Interest, Inv #TOW 15012019, \$117,393.75
- O. Park District Bond, 2004, Wells Fargo, Administration Fee, Invoice #1638821, \$400.00
- P. 2016 Taxable G.O. Bond Debt Service Fund, Huntington National Bank, Principal + Interest Due, \$110,992.50
- Q. 2016 Taxable G.O. Bond Debt Service Fund, Huntington National Bank, Fee, \$500.00
- R. Lake County Gaming Tax Fund, Town Of Merrillville, Pymt. #3-Emergency Vehicle Preemption Portion, \$43,004.27
- S. Various Funds, Withams, November Fuel, \$12,912.03
- T. Building Corp. Lease Fund, First Financial Bank, Building Corporation First Mortgage Bonds-Series 2011/2011B, Lease Payment, \$486,000.00 (Due 1/14/19)
- U. Community Crossings Fund, Indiana Department of Transportation, 2017 Fund Reimbursement, \$10,919.54
- V. Various Funds, Susan Santino, Town Hall & Police Department Holiday Planters, \$1,980.00

Mr. Troxell made a motion to accept the claims as presented, seconded by Mr. Schmitt. All in favor (5-0).

THEREUPON, Correspondence NONE

THEREUPON, Reports

Mr. Volkmann stated that he met with Attorney Austgen and they contacted the Enterprise Rentals on the Equipment Lease that the Town was entering into with them. He stated that they worked out all of the terms, they are waiting for an addendum to that lease. Mr. Volkmann stated that we have the first Equity Leases for the first eight vehicles we are going to acquire from Enterprise. Mr. Volkmann stated he is looking for authorization, in a motion to approve the Enterprise Lease and for the eight equity leases, pending final approval of the addendum by Attorney Austgen.

Mr. Troxell made a motion to authorize as explained by Mr. Volkman, seconded by Mr. Connelly. All in favor (5-0).

Mr. Volkman stated that the owners of 8 & 12 Joliet Street had approached the Town, offering their properties for sale. He stated that we made uniform offers on both of those properties and through negotiations the owners have accepted the Town's offer for 8 W. Joliet Street at \$134,000.00 and 12 W. Joliet Street at \$240,000.00. Mr. Volkman stated that the 12 W. Joliet Street had some conditions, one of the conditions was that have 120 days to vacate the property after closing.

Mr. Volkman stated he would like the Council to consider authorizing the closing of both of those properties for the Town's Redevelopment effort on Joliet Street.

Mr. Guetzloff stated that 120 days is long, so maybe we can compromise and go with 60 days to vacate after closing.

Mr. Troxell made a motion to authorize Town Manager, Robert Volkman to engage in offer to purchase both of the properties as presented by the Town Manager, with the 60 days the owners of 12 W. Joliet Street have to vacate the property after closing, seconded by Mr. Connelly. All in favor (5-0).

THEREUPON, Public Comments Regarding Agenda Items NONE

THEREUPON, Old Business NONE

ITEM A. Consider Acceptance of Enterprise Vehicle Lease Agreement For Town Vehicles (Deferred from July 11, 2018 Meeting)

This was addressed under Reports.

THEREUPON, New Business NONE

ITEM A. Ord. #1932, An Ordinance Establishing Compensation, Salaries, and Wages for Officials and Employees for The Town of Schererville, Lake County, Indiana, Classifying Certain Positions of Employment Together With Rates of Pay, Repealing and Amending Prior Ordinances in Conflict Herewith, and Declaring that an Emergency Exists

Mr. Volkman stated that this is our annual salary ordinance, it has been circulated to all of the Councilmen. He stated there have been a couple of changes to it this year where we added some of the policies of the Police Department, to have them embedded as part of our internal controls under legislative authority. Mr. Volkman stated that there is a 3% raise for all employees across the board and some slight adjustments in different positions within the Ordinance.

Mr. Volkman stated there was one line item that was missing on the first page, line 101, which would need to be added.

Mr. Schmitt made a motion to consider on 1<sup>st</sup> reading, Ordinance #1932, seconded by Mr. Connelly. All in favor (5-0).

Mr. Connelly made a motion to adopt Ordinance #1932, seconded by Mr. DeJong. All in favor (5-0).

ITEM B. Res. #2018-23, A Resolution to Transfer Funds within a Category of Appropriations

Mrs. Malinowski explained the Transfer of Funds. Mr. Schmitt made a motion to adopt Resolution #2018-23, seconded by Mr. Connelly. All in favor (5-0).

ITEM C. Consider Approval of Payment in the Amount of \$1,925.00 To Schererville Chamber of Commerce for Completion of The Façade Improvement Program - Garage (From Redevelopment Commission Agenda)

Mr. Schmitt made a motion to authorize the payment of \$1,925.00 to the Schererville Chamber of commerce for the Completion of the Façade Improvement Program, seconded by Mr. Troxell. All in favor (5-0).

ITEM D. Award Bid for the Rohrman Park Fencing and Dugouts to Fence Masters per recommendation by the Park Board

Mr. Novacich stated that the Park Board received three bids, they were reviewed by the Board and the Architect. He stated that one bid was rejected because some documents were not in the bid package. Mr. Novacich stated that they had one base bid and three alternate bids. Mr. Volkmann stated that the Park Board would like to recommend to the Council to accept the bid to Fence Masters, the base bid, alternate one and alternate two.

Mr. Schmitt made a motion to award the bid as recommended by Mr. Novacich to Fence Masters, as recommended by the Park Board, seconded by Mr. Troxell. All in favor (5-0).

ITEM E. Consider Acceptance of Luer's Farm First Amendment to Annexation and Development Agreement

Mr. Volkmann stated that we just completed the annexation of a little 3/12 acre parcel along 91<sup>st</sup>, that is in conjunction with the Luer's Farm and Drapac properties. Mr. Volkmann stated that now we need to include that into their development agreement.

Mr. Connelly made a motion to approve Luer's Farm First Amendment to Annexation and Development agreement, seconded by Mr. Schmitt. All in favor (5-0).

ITEM F. Consider Acceptance of Agreement Covering Reconstruction Of Roadway, Reconstruction of Railroad-Highway Grade Crossing and Relocation of Grade Crossing Warning Devices between the Town of Schererville and Norfolk Southern Railway Company for Eagle Ridge Drive (Pennsy Greenway Trail) Contingent upon Attorney Review and Acceptance by the Railroad

Attorney Austgen stated that this is another one of the detailed documents to finish up the parcel acquisition for the commencement of the Trail Project. Mr. Volkmann stated that the companion to this is Item G.

Mr. Schmitt made a motion to accept the agreement as explained by Attorney Austgen, seconded by Mr. Connelly. All in favor (5-0).

ITEM G. Consider Acceptance of Agreement Covering Reconstruction Of Roadway, Reconstruction of Railroad-Highway Grade Crossing and Relocation of Grade Crossing Warning Devices between the Town of Schererville and Wisconsin Central Ltd. for Eagle Ridge Drive (Pennsy Greenway Trail) Contingent upon Attorney Review and Acceptance by the Railroad

Mr. Schmitt made a motion to accept the agreement as explained under Item F, seconded by Mr. Troxell. All in favor (5-0).

ITEM H. Consider Acceptance and Approval of a License for a Pedestrian and Bicycle Crossing between Wisconsin Central Ltd. And the Town of Schererville for the Pennsy Greenway Trail

Mr. Volkmann stated that this goes into companion with the items we just approved, this is a license agreement with CN.

Mr. Connelly made a motion to approve, seconded by Mr. Troxell. All in favor (5-0).

ITEM I. Consider Approval to Purchase a Perpetual Easement  
From the Wisconsin Central Ltd. For the Pennsy Greenway  
Trail located on Eagle Ridge Drive by 213<sup>th</sup> in the amount  
Of \$5,250.00

Mr. Volkmann stated that this is the same location, this all for the crossing for the Bike Trail on 213<sup>th</sup> Street.

Mr. Connelly made a motion to approve, seconded by Mr. DeJong. All in favor (5-0).

ITEM J. Consider Approval of Massage Establishment Employee  
Application for the following per Board of Safety  
Recommendations

Samantha J. Press (My Life & Massage - 1955 Harder Court)

Mr. Volkmann stated that this is an employee of an existing business.

Mr. Troxell made a motion to approve of Massage Establishment Employee, seconded by Mr. Troxell. All in favor (5-0).

ITEM K. Consider Acceptance of Donations \$70.00

Mrs. Malinowski read the list of donations into the record. Mrs. Malinowski stated she has an additional donation to the Fire Department, it is an American Wooden Flag, which has a value of \$200.00.

Mr. Schmitt made a motion to accept the donations as read, seconded by Mr. Troxell. All in favor (5-0).

L. Appointment of Director of Operations

Mr. Volkmann stated that we have been looking to fill the position of Director of Operations. He stated it was posted internally within the Town of Schererville and they did interview four candidates. Mr. Volkmann stated that the top candidate was selected by the committee and the recommendation was for Jim Gorman to be promoted to Director of Operations.

Mr. Troxell made a motion to accept the appointment for Director of Operations, Jim Gorman, seconded by Mr. Connelly. All in favor (5-0).

Mr. Gorman thanked the Council for the vote of confidence and he is looking forward to working with Mr. Volkmann in the administration department. He also thanked his family who is present here. He stated they stood by him the whole time, the last twenty-five years with the Town. He is looking forward to his next adventure.

M. Election of 2019 Town Council Officers  
President & Vice-President Appointments

Mr. Troxell made the recommendation of Thomas J. Schmitt as President of the Town Council, and Michael Troxell as Vice President of the Town Council, seconded by Mr. Schmitt. All in favor (5-0).

Utility Board 2019  
President & Vice President Appointments

Mr. Schmitt made the recommendation of Mr. Rob Guetzloff as Utility Board President and Mr. Troxell as Utility Board Vice President, seconded by Mr. Connelly. All in favor (5-0).

Redevelopment Commission 2019  
President & Vice President Appointments

Mr. Connelly made a the recommendation of Mr. Mike Troxell as Redevelopment Board President and Mr. Thomas Schmitt as Vice President of the Redevelopment Commission, seconded by Mr. DeJong. All in favor (5-0).

Waterworks Board 2019 - 3-year term  
Appoint one member (D - term ending 12/31/21)  
President & Vice President Appointments

Mr. Schmitt made a recommendation of Mr. Kevin Connelly as Water Board President and Mr. Thomas Schmitt as Vice President of the Water Board.

Mr. Schmitt recommended to appoint himself to the Water Board, term ending 12/31/2021)

Mr. DeJong seconded the Waterworks Board recommendations. All in favor (5-0).

Appointment of Attorney for Town, Redevelopment Commission, Waterworks Board, Utility Board, Town Council, Economic Development Commission, and Town Court - 2019

Mr. Connelly made a motion to re-appoint the law firm of Austgen Kuiper Jasaitis PC, seconded by Mr. Schmitt. All in favor (5-0).

Appointment of Attorney for Plan Commission, Board of Zoning Appeals, and Park Board - 2019

Mr. Schmitt made a motion to re-appoint the law firm of Burke Costanza & Carberry, seconded by Mr. DeJong. All in favor (5-0).

Appointment of Attorney for Board of Safety - 2019

Mr. Connelly made a motion to re-appoint the law firm of Wieser & Wyllie, seconded by Mr. Schmitt. All in favor (5-0)

Appointment of Town Engineer - 2019

Mr. Troxell made a motion to retain the Engineering Services of Robinson Engineering, seconded by Mr. DeJong. All in favor (5-0).

Appoint Plan Commission Member - 2019  
One Appointment (R) - 4-year term expiring 12/31/22

Mr. Connelly made a motion to re-appoint Mr. Gary Immig, seconded by Mr. DeJong. All in favor (5-0).

Appoint Plan Commission Staff Members - 2019  
Three (3) Staff Member Appointments - 1-year term expiring 12/31/19

Mr. Schmitt made a motion to re-appoint Mr. Thomas Anderson, Mr. Dale Rudd and Mr. David Jaroszewski, seconded By Mr. Connelly. All in favor (5-0).

Appoint Board of Zoning Appeals -2019  
One Appointment - replacement for Michael Goldasich term expiring 12/31/19  
One Appointment - 4-year term expiring 12/31/22 - must be a Plan Commission Member

Mr. Schmitt made recommended to appoint Mr. Rick Calinski to replace Mr. Mike Goldasich (term expiring 12-31-19) and to re-appoint Mr. Tom Kouros to the BZA, seconded by Mr. Troxell. All in favor (5-0).

Appoint Park Board Member -2019

One Appointment Member (R) - 4-year term expiring 12/31/22

Mr. Connelly made a recommendation to re-appoint Mr. Edgar Bassick, seconded by Mr. DeJong. All in favor (5-0).

Appoint Board of Safety Members -2019

One (1) Appointments (R) - 3-year term expiring 12/31/21

Mr. Connelly made a recommendation to re-appoint Mr. Rich Pietrzak, seconded by Mr. Schmitt. All in favor (5-0)

Appoint Economic Development Commission Member - term expiring 1/31/22

Mr. Schmitt made a recommendation to appoint Mr. Jeff Kuhn, seconded by Mr. Troxell. All in favor (5-0).

Liaison to Park Board, Park Foundation and Park Department 2019

Mr. Connelly made a motion to appoint Mr. Michael Troxell, seconded by Mr. Schmitt. All in favor (5-0).

Liaison to Public Works Department - 2019

Mr. Connelly made a motion to appoint Mr. Thomas Schmitt, seconded by Mr. Troxell. All in favor (5-0).

Liaison to Board of Safety, Fire Department and Police Department - 2019

Mr. Schmitt made a motion to appoint Mr. Michael Troxell, seconded by Mr. Connelly. All in favor (5-0).

Liaison to Wastewater Treatment Plant - 2019

Mr. Schmitt made a motion to appoint Mr. Kevin Connelly, seconded by Mr. Troxell. All in favor (5-0).

Liaison to Plan Commission and Board of Zoning Appeals - 2019

Mr. Connelly made a motion to appoint Mr. David DeJong, seconded by Mr. Schmitt. All in favor (5-0).

Northwestern Indiana Regional Planning Commission Appointment - 2019

Mr. Troxell made a motion to appoint Mr. Thomas Schmitt, seconded by Mr. DeJong. All in favor (5-0)

Lake County Solid Waste Management District Appointment - 2019

Mr. Schmitt made a motion to appoint Mr. Troxell, seconded by Mr. DeJong. All in favor (5-0).

Liaison to Lake Central School Board - 2019

Mr. Schmitt made a motion to appoint Mrs. Janice Malinowski, seconded by Mr. Troxell. All in favor (5-0)

Liaison to Lake County Drainage Board - 2019

Mr. Troxell made a motion to appoint Mr. Rob Guetzloff, seconded by Mr. Schmitt. All in favor (5-0).

Appoint Shared Ethics Advisory Commission Liaison - 4-year term expiring 12/31/22

Mr. Troxell made a motion to appoint Mrs. Lynn Volkmann, seconded by Mr. DeJong. All in favor (5-0).

Mr. Schmitt made a motion to appoint Mrs. Janice Malinowski as Liaison to the Chamber of Commerce, seconded by Mr. Connelly. All in favor (5-0).

Mr. Volkmann stated that we have letters of engagement from the Town Attorney and the Plan Commission Attorney. Mr. Troxell made a motion to authorize the Town Council President to sign those letters, seconded by Mr. DeJong. All in favor (5-0).

THEREUPON, SWEARING IN CEREMONY

Swearing in of Town Council Members:

Janice Malinowski, Clerk-Treasurer will swear in:

Kevin Connelly (Ward 2)  
Tom J. Schmitt (Ward 4)

Mrs. Malinowski swore in Councilman Mr. Kevin Connelly (Ward 2) and Councilman Mr. Thomas Schmitt (Ward 4).

Mr. Connelly stated that six years ago today that he was on the Town Council. He stated it has been a great journey and great six years, a lot accomplished, a pleasure with working with all of you and the next four years we have a lot in front of us.

Mr. Schmitt stated that it has been a privilege to serve the Town of Schererville. He stated he will be starting his four term in January. He stated it has been a great run. We have seen a lot of improvements and growth in Town. Mr. Schmitt stated that with the Council we have, we work great together.

THEREUPON, Business from the floor

Mr. Steve Burton, President of the Schererville FOP Lodge #170, stated he has a couple of quick comments. Mr. Burton congratulated Mr. Schmitt and Mr. Connelly on their re-election. Mr. Burton stated that the Schererville FOP in conjunction with the Police Department, on Sunday we had our Annual Shop with A Cop (Toys for Kids) Program. He stated that they had twenty kids that they sponsored this year.

Mr. Burton stated also in conjunction the Police Department, the Chief Zagrocki and Deputy Chief Gasiorek we started a "No Shave November". He stated they were able to issue a check to their recipient for \$7,000.00. He stated they are continuing to collect money until January 1, 2019.

Mr. Burton thanked the Council, on behalf of the FOP for the Ordinance change for the Car Program, he said it's been a long time coming.

Meeting adjourned.

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ROB GUETZLOFF  
TOWN COUNCIL PRESIDENT

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JANICE M. MALINOWSKI  
TOWN CLERK-TREASURER

A TRUE COPY