

The Regular Town Council Meeting of the Town of Schererville, IN was called to order by President Rob Guetzloff at 7:25 p.m. in the Schererville Town Hall, 10 E. Joliet Street Schererville, IN.

Attendance was taken with the following Councilmen present: Kevin Connelly, David DeJong, Michael Troxell, Thomas Schmitt and Rob Guetzloff. Staff members present: Attorney David Austgen, Interim Fire Chief Bob Patterson, Police Chief Dave Dowling, Deputy Police Chief Dennis Zagrocki, Town Engineer Jason Douthett, Wastewater Treatment Plant Superintendent Jim Gorman, Director of Public Works Jeff Huet, Town Manager Robert Volkmann, Clerk-Treasurer Janice Malinowski and Recording Secretary Robin Thiel.

THEREUPON, Approval of the minutes. Mr. Connelly made a motion to approve the minutes of the January 17, 2018 Public Meeting, seconded by Mr. Troxell. All in favor (5-0).

THEREUPON, Claims

- A. APV #73802 - APV #74429 on the General Docket, Totaling \$2,547,035.95
- B. APV #73803 - APV #74393 on the MVH Docket, Totaling \$123,629.89
- C. General Fund - Administration, Austgen Kuiper Jasaitis, Various January Legal Fees \$5,928.16
- D. Subdivision Review Fund, Austgen Kuiper Jasaitis, Various Invoices \$406.50
- E. Public Safety Fund, Austgen Kuiper Jasaitis, January Legal Fees, \$3,354.75
- F. MVH Fund, Clarke Mosquito, Duet Insecticide \$20,794.78
- G. General Fund - Animal Control, Coyne Veterinary Center of St. John, January Invoices \$2,332.08
- H. General Fund - Police Equipment Fund, Miner Electric, Antenna \$135.97
- I. Park Bond 2010 Fund, Robinson Engineering, Teibel Nature Preserve \$9,599.25

Mr. Schmitt made a motion to accept the claims as presented, Seconded by Mr. DeJong. All in favor (5-0).

THEREUPON, Correspondence NONE

THEREUPON, Reports

Mr. Don Koliboski is here from the Lake County Economic Alliance to give a report on their activities.

Mr. Koliboski stated he would like to start off with their Save the Date for their Annual Meeting, March 22, 2018. He stated that they have accumulated their data in their first three years of operation. He stated that they will have a full report on 2015, 2016 and 2017 activities. He stated that they have partnered with the Indiana Economic Development Corporation, State Department of Commerce, Utility NiSource and Northwest Indiana Forum. Mr. Koliboski highlighted some of the activities and projects they are working on. He stated he would like to have the Council attend the annual meeting on March 22, 2018.

Mr. Schmitt that he was appointed the Chairman of the Service Transportation Committee at NIRPC. He stated that Mr. Volkmann and Mr. Huet help him out as far as going to the meetings. Mr. Schmitt stated that the Service Transportation Committee is a sub-committee that reports to the Technical Committee, which oversees road improvements in the County.

Mr. Volkmann stated he would like to add an item to the agenda and that is consideration by the Council to approve payment on the Pennsy Trail parcel one project. Attorney Austgen stated that we are working on the acquisition of the land needed on the abandoned Pennsy Bike Trail project. He stated that the first part of that parcel to be acquired has been subject to appraisals by court appointed appraisers, they have returned a report and that report values that parcel being acquired at \$305,000.00. Attorney

Austgen stated there is also an invoice to be paid to each of the panel appraisers appointed in the total amount of \$6,000.00.

Mr. Troxell made a motion to authorize payment for phase I of the Pennsy Trail in the total of \$305,000.00 for the purchase of the parcel and \$6,000.00 for payment to the appraisers, seconded by Mr. Connelly. All in favor (5-0).

THEREUPON, Public Comments Regarding Agenda Items NONE

THEREUPON, Old Business

ITEM A. Ordinance #1918, An Ordinance Annexing Certain Contiguous Land to the Town of Schererville, Lake County, Indiana, And all Matters Related Thereto (Second Reading)

Petitioner(s): David and Gaily Neu
Location: 5101 W. 73rd Avenue

Mr. Volkmann stated that this is a small parcel on 73rd Ave., by Foxwood. He stated that the initial reading was last month.

Mr. Troxell made a motion to adopt Ordinance #1918, seconded by Mr. DeJong. All in favor (5-0).

THEREUPON, New Business

ITEM A. Res. #2018-3, A Resolution to Transfer Funds within a Category of Appropriations

Mrs. Malinowski explained the Transfer of Funds.

Mr. Schmitt made a motion to adopt Resolution #2018-3, seconded by Mr. Connelly. All in favor (5-0).

ITEM B. Res. #2018-5, A Resolution Authorizing Entry into a 2018 Equipment Lease-Purchase Agreement with Flex Financial, A Division of Stryker Sales Corporation, for Purchase of Equipment for the Town, Fire Department/Emergency Medical Service, and all Matters Related Thereto

Mr. Volkmann stated that this is to upgrade the Town's ambulance equipment. He stated in working with Chief Patterson he made him aware that the monitors that we use are at the end of their useful life, the technology is being obsolete, so there is a need to upgrade that technology. Mr. Volkmann stated that the ambulance cots also need to be updated. Mr. Volkmann stated that Stryker Lease gave us very good terms, 0% interest on a five year lease. He stated that the total purchase is \$264,000.00.

Mr. Connelly made a motion to adopt Resolution #2018-5, seconded by Mr. Schmitt. All in favor (5-0).

ITEM C. Consider Approval of Change Order #2 from Hasse Construction for the Clarifier Project-Contract 6 (\$22,368.10 Increase) (From Utility Board Agenda)

Mr. Troxell made a motion to Approve Change Order #2, seconded by Mr. Connelly. All in favor (5-0).

ITEM D. Consider Approval of Pay Request #8 from Hasse Construction for the Clarifier Project-Contract 6 \$386,431.29 (From the Utility Board Agenda)

Mr. Schmitt made a motion to approve Pay Request #8 from Hasse Construction, seconded by Mr. DeJong. All in favor (5-0).

ITEM E. Consider Approval of Payment in the Amount of \$11,711.35 To Namaste Properties, LLC for Completion of the Façade Improvement Program Located at 116 E. Joliet Street (From the Redevelopment Commission Agenda)

Mr. Connelly made a motion to approve payment to Namaste Properties, LLC for completion of the Façade Improvement Program, seconded by Mr. DeJong. All in favor (5-0).

ITEM F. Consider Approval and Acceptance of Uniform Property Acquisition Offer to Purchase 143 W. Joliet Street (Lauren DeCola) in the amount of \$106,000.00

Mr. Volkmann stated that this is property on the south side of Joliet Street. This is along with the Town's Redevelopment Initiatives in the downtown area. Mr. Volkmann stated that the property was in an Estate and they offered it to the Town.

Mr. Schmitt made a motion to approve the purchase at 143 W. Joliet Street, seconded by Mr. Troxell. All in favor (5-0).

ITEM G. Consider Acceptance of Fire Service Contract between St. John Township and the Town of Schererville for the Year 2018.

Mr. Volkmann stated that this is the Annual Contract that we receive from the Township for Fire Services that we provide to the unincorporated areas in St. John Township. He stated that the amount is \$29,426.00.

Mr. Schmitt made a motion to accept the Fire Service Contract, seconded by Mr. Connelly. All in favor (5-0).

ITEM H. Consider Board of Safety Recommendation for Interim Police Chief Appointment

Mr. Troxell stated that having the recommendation from the Board of Safety, he would like to make the recommendation that the Interim Police Chief be Dennis Zagrocki, seconded by Mr. Connelly. All in favor (5-0).

*Mr. Troxell stated that we have an Interim Fire Chief, Robert Patterson and would like to make a motion to make him permanent Fire Chief, seconded by Mr. Connelly. All in favor (5-0).

ITEM I. Consider Approval and Acceptance of Certificates of Release for the following Developments:

Tara Subdivision
Jaylan Addition
Jaylan 2nd Addition
Fawn Valley
Luke's Cline Avenue Addition
Doreski Estates
Autumn Creek, Block 2
Autumn Creek, Block 3

Mr. Volkmann stated that the Planning & Building Department noticed that these developments had never gone to the Town Council for final approval. He stated that Mr. Huet has reviewed them on the Public Works side and the recommendation here is to accept them.

Mr. Schmitt made a motion to approve the recommendation from Mr. Huet, seconded by Mr. Troxell. All in favor (5-0).

ITEM J. Consider Acceptance of Donation of Property - Part of Outlot "A" in Tara Subdivision

Mr. Volkmann stated that the Outlot is actually the retention area within the Tara Subdivision.

Mr. Schmitt made a motion to accept the Donation of Property, Part of Outlot A in Tara Subdivision, seconded by Mr. Troxell. All in favor (5-0).

ITEM K. Consider Acceptance of Donation of Property - Retention Area in Saratoga Subdivision

Mr. Connelly made a motion to accept the Donation of Property - Retention Area in Saratoga Subdivision, seconded by Mr. DeJong. All in favor (5-0).

ITEM L. Consider Acceptance of Annexation Petition (Sopher Farm)

Mr. Volkmann stated that this is property on Burr St., south of US 30, right where Burr Street turns. He stated it is being petitioned to be annexed into the Town for a residential development.

Mr. Troxell made a motion consider acceptance of this annexation of Sopher Farm, seconded by Mr. Schmitt. All in favor (5-0).

Attorney Austgen stated that next month we will have the introductory reading of the ordinance. The Fiscal plan will be presented, a public hearing will be noticed for the following month and the Council will take action.

ITEM M. Review Open Purchase Orders for Balance of 2017

Mrs. Malinowski stated that every year we are required by law to take our encumbrance/purchase orders and roll them over what has not been finished in the previous year and to take them forward in to 2018. Mrs. Malinowski stated the dollar amount is \$1,049,324.42.

Mr. Troxell made a motion to approve the recommendation from Clerk-Treasurer Janice Malinowski, seconded by Mr. Connelly. All in favor (5-0).

ITEM N. Consider Appointment to the Park Board

ITEM O. Consider Appointment to the Board of Zoning Appeals

Mr. Schmitt made a motion to defer Item N and Item O on the agenda tonight, seconded by Mr. Troxell. All in favor (5-0).

ITEM P. Consider Acceptance of Agreement between the Northwest Indiana Symphony Orchestra and the Town of Schererville (\$12,000.00)

Mr. Volkmann stated that this is for the free concert in Redar Park that we have scheduled in August, this is \$2,000.00 higher than it was in 2017.

Mr. Connelly made a motion to the Agreement between the Northwest Indiana Symphony, seconded by Mr. DeJong. All in favor (5-0).

ITEM Q. Consider Acceptance of Letter of Engagement with LWG for Dissemination Agent Services for Annual Continuing Disclosure Filings

Mr. Connelly made a motion to accept the Letter of Engagement with LWG, seconded by Mr. Schmitt. All in favor (5-0).

ITEM R. Consider Acceptance and Approval of Agreement between INDOT and the Town of Schererville for the Installation Of Emergency Vehicle Preemption Equipment and the Authorization for Jeff Huet, Public Works Director, to Sign the Agreement

Mr. Huet stated that this is a contract with the Indiana Department of Transportation allowing the Town to install Equipment in their signal cabinets out on the highways within the Town. He stated that this is a NIRPC Federal Aide project in which Merrillville took the lead, Robinson Engineering has been the lead Engineer on the project. Mr. Huet stated this is a boiler plate

contract with the State. He stated what the contract states is that they will allow us to put this equipment into the cabinets and we will maintain it to their standards.

Mr. Troxell asked if this is just for the Rt. 30 and 41 lights. Mr. Huet stated that page 21 of 22 of the agreement has the twenty-two lights listed in which we will be installing equipment in.

Mr. Troxell made a motion to accept and approve the Agreement between INDOT and the Town of Schererville, seconded by Mr. Schmitt. All in favor (5-0).

ITEM S. Consider Acceptance of Donations - \$70.00

Mrs. Malinowski read the list of donations into the record.

Mr. Schmitt made a motion to accept the donations as read, seconded by Mr. Connelly. All in favor (5-0).

ITEM T. Mrs. Malinowski stated she needs the Council's approval for two year old outstanding checks to be void. She stated that this is from year 2015. She stated the total of these outstanding checks is \$931.98.

Mr. Troxell made a motion to approve the Mrs. Malinowski request, seconded by Mr. Schmitt. All in favor (5-0).

*Mr. Schmitt stated he wanted to commend Mr. Huet and his staff on all of the snow removal. They did a great job.

*Mr. Guetzloff stated that he speaks on behalf of the Town Council and they are grateful to Chief David Dowling for his dedication and service to the Town of Schererville. Mr. Guetzloff congratulated Chief Dowling and wished him the best of luck in moving forward in his other endeavors.

Mr. Guetzloff presented Chief Dowling with a plaque thanking him for his 33 years of dedicated Service to the Town of Schererville.

Chief David Dowling stated that he started with the Town of Schererville in 1984 and has met so many great people over the years. Chief Dowling stated that he was fortunate to serve as Chief two different times here. He stated there were three of the five Councilman who were here when he came back a second time, and thanked Mr. Troxell, Mr. Guetzloff and Mr. Schmitt for giving him that opportunity. Chief Dowling stated that the other two Councilman, Mr. Connelly and Mr. DeJong who have been very supportive.

Chief Dowling thanked the Board of Safety, Town Manager Robert Volkmann, the Department Heads and Staffs in the Town. He gave a special thanks to Janice Malinowski and Attorney David Austgen. Chief Dowling stated that lastly he would like to thank the men and women of the Schererville Police Department.

Chief Dowling gave a special thanks to Deputy Dennis Zagrocki, and Commanders Brian Neyhart and Michael Vode.

THEREUPON, Business from the floor NONE

Meeting adjourned.

ROB GUETZLOFF
TOWN COUNCIL PRESIDENT

JANICE M. MALINOWSKI
TOWN CLERK-TREASURER

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