

The Regular Town Council Meeting of the Town of Schererville, IN was called to order by President Rob Guetzloff at 7:21 p.m. in the Schererville Town Hall, 10 E. Joliet Street Schererville, IN.

Attendance was taken with the following Councilmen present: Kevin Connelly, David DeJong, Michael Troxell, Thomas Schmitt and Rob Guetzloff. Staff members present: Attorney David Austgen, Fire Chief Robert Patterson, Deputy Fire Chief David Meyer, Interim Police Chief Dennis Zagrocki, Police Commander Jeff Cook, Park Superintendent John Novacich, Wastewater Treatment Plant Superintendent Jim Gorman, Director of Public Works Jeff Huet, Town Manager Robert Volkmann, Administrative Assistant Diane Horar and Clerk-Treasurer Janice Malinowski.

THEREUPON, Approval of the minutes. Mr. Connelly made a motion to approve the minutes of the June 13, 2018 Public Meeting, seconded by Mr. Troxell. All in favor (5-0).

THEREUPON, Claims

- A. APV #77337 - APV #77917 on the General Docket, Totaling \$2,772,566.31
- B. APV #77417 - APV #77900 on the MVH Docket, Totaling \$161,282.48
- C. Various Funds, Austgen Kuiper Jasaitis, Various June Legal Fees \$8,174.19
- D. Ambulance Fund, Austgen Kuiper Jasaitis, Delinquent Ambulance Account Matters \$123.78
- E. Various Funds, First National Bank of Omaha, June Credit Card Charges \$14,758.65
- F. Various Funds, COEX, Curb/Sidewalk Restoration \$49,621.10
- G. Park Impact Fee Fund, The Arsh Group Inc., Invoice 2018-03-02 \$11,086.00
- H. Public Safety Fund, Motorola Solutions Credit, Lease Payment #1 PSAP, Principal + interest \$56,282.52
- I. Cum Cap Development Fund, PNC Finance, 2016B Help Lease, Principal + Interest, \$63,074.33
- J. General - Animal Control Fund, Coyne Veterinary of St. John, June Invoices \$119.00
- K. Various Funds, Bliss McKnight, 3rd Qtr. Workman's Comp \$37,812.32
- L. Promotion Fund, Mad Bomber, 4th of July Fireworks \$25,000.00
- M. Cum Cap Development Fund, PNC Equipment Finance, Help Lease 2016A - Principal + Interest \$77,200.41

Mr. Schmitt made a motion to accept the claims as presented, seconded by Mr. DeJong. All in favor (5-0).

THEREUPON, Correspondence NONE

THEREUPON, Reports

Mrs. Malinowski reported that we had a property tax distribution before June 30, 2018 and we collected at approximately 57%, which is better than average. She reported that our Commercial Vehicle Highway Tax was the same at 57% and our Excise Tax was at 49%.

Attorney Austgen stated that he and Mr. Volkmann, together with the consultants at DLZ have been working on the property acquisition for the Pennsy Greenway Bike Trail project. He stated that they recently were engaged in a mediation session related to the litigation that is necessary. Attorney Austgen stated that they recommended that, for a number of parcels, the bulk of the trail, that an amount not to exceed 1.5 million dollars be paid. He stated that we have already deposited approximately \$900,030.00. This is for the balance of the parcels and the amount negotiated related to the valuation of the property. Attorney Austgen stated he would like to have the approval of the Council to expend not to exceed 1.5 million dollars for parcels No. 1, 6, 7, 8, 20, 28, 33 and 33A as delineated in our project legal descriptions.

Mr. Troxell so moved as described by the Attorney, seconded by Mr. Connelly. All in favor (5-0).

*Interim Police Chief Dennis Zagrocki stated that on Monday, July 16, 2018 at 7:00 p.m. they are going to have a Crime Watch meeting, and a celebration to the volunteers to the Police Department, such as the VIPS Program and the Morning Call personnel. The meeting will be held in the Schererville Town Court and refreshments will be served. Interim Chief Zagrocki stated that the National Night Out will take place on August 7, 2018 at Redar Park 6:00 p.m. to 9:00 p.m.

Mr. Schmitt stated that he spoke with Mr. Volkmann and Mr. Huet about the striping and the arrows around a lot of our roads and our intersections are getting worn out. He stated that Mr. Huet is going to contact INDOT regarding the striping and arrows on US 30 and US 41. Mr. Guetzloff asked Mr. Huet to give the Council an update regarding this at our next meeting.

THEREUPON, Public Comments Regarding Agenda Items NONE

THEREUPON, Old Business NONE

THEREUPON, New Business

ITEM A. PUBLIC HEARING

Attorney Austgen stated that he has reviewed the Proofs of Publication and find them to be in order.

Ord. #1924, An Ordinance Annexing Certain Contiguous Land To the Town of Schererville, Lake County, Indiana, Commonly Referred to as 9201 West 77th Avenue, and all Matters Related Thereto

Petitioner(s): Armani Development, Inc.
Location: 9201 West 77th Avenue

Mr. Volkmann stated that this is the property directly south of the Waterford Development, which was the original Seberger Farm Homestead property on 77th Ave.

OPEN TO THE FLOOR FOR PUBLIC COMMENT
NO COMMENTS FROM THE FLOOR
CLOSED TO THE FLOOR FOR PUBLIC COMMENT

Res. #2018-15, A Resolution of the Town of Schererville to Approve a Fiscal Plan and Policy for Proposed Annexation of A Parcel of Real Property to the Town of Schererville, Lake County, Indiana

Mr. Connelly made a motion to adopt Resolution #2018-15, seconded by Mr. DeJong. All in favor (5-0).

ITEM B. Ord. #1926, An Ordinance Replacing Ordinance No. 1838 to Replace and Re-Establish an Equitable Impact Fee for the Purpose of Planning and Financing Park and Recreational Infrastructure needed to Serve New Development in the Town of Schererville, and Repealing all Ordinances and Town Code Sections, or Parts Thereof, in Conflict Herewith, and all Matters Related Hereto

Park Impact Fee Committee
Favorable Recommendation 5-0 (June 15, 2018)

Plan Commission Case #18-7-13
Plan Commission Resolution #2018-1, Schererville Parks & Recreation Impact Fee
Favorable Recommendation 7-0 (July 2, 2018)

Park Board Res. #2018-3
Favorable Recommendation 4-0 (July 9, 2018)

Mr. Novacich stated that Indiana Code requires that every five years we update our Impact Fee. He stated that the Arsh Group did a study and they recommend an Impact Fee and the Plan Commission and Park Board have also approved that Fee.

Mr. Schmitt made a motion to consider on 1st reading, Ordinance #1926, seconded by Mr. Connelly. All in favor (5-0).

Mr. Connelly made a motion to adopt Ordinance #1926, seconded by Mr. Troxell. All in favor (5-0).

ITEM C. Res. #2018-16, A Resolution to Transfer Funds within a Category of Appropriations

Mrs. Malinowski explained the Transfer of Funds. Mr. Connelly made a motion to adopt Resolution #2018-16, seconded by Mr. Troxell. All in favor (5-0).

ITEM D. Consider Acceptance of Enterprise Vehicle Lease Agreement For Town Vehicles

Mr. Volkmann stated that Council was provided with a synopsis of the Enterprise Fleet Management Lease Proposal for the Town of

Schererville. He stated that the staff has been working with Enterprise for several months on evaluating the current vehicle inventory within the Town and looking at a lease process with Enterprise.

Mr. Matt Deland, 2833 Buckingham Drive, Lisle, IL asked the Council if they had any questions. Mr. Troxell asked Mr. Deland to brief the Council on why he is doing this and the Communities he has done this already for. Mr. Deland stated that the synopsis is a short summary of the work they have been doing over the last few months. He stated that the first chart in their report is the fleet profile that will profile all of the vehicles. The second chart will provide the actual amount of savings they are projecting over the next ten years. Mr. Deland stated that this is based on the information they received from Mr. Volkmann and Mr. Huet, it really outlines the total cost of the program.

Mr. Connelly asked Mr. Deland in terms of the historic maintenance cost for us, how much data was provided and how far back. Mr. Deland stated that maintenance was not something that was able to be broken out in the current records, so they go by averages from their 9,000 customers across the country as well as third party averages.

Mr. Troxell stated that this is something new to municipalities doing this and asked Mr. Deland if they do this for large companies. Mr. Deland stated yes they do and that it is similar for government vs private. Mr. Deland stated that he would be willing to provide a list of private companies. Mr. Troxell asked Mr. Deland to provide that information to Mr. Volkmann and he can forward it to the Council.

Mr. Deland explained the management part of the program.

Mr. Connelly made a motion to defer, seconded by Mr. DeJong. All in favor (5-0).

ITEM E. Consider Approval of Department of Natural Resources Game Management Proposal for Hoosier Prairie and Suspending Town Ordinances No. 418 and 438.

Mr. Volkmann stated that the DNR approached him and once again they are doing a game management program in Hoosier Prairie. He stated that the only change to the program from the prior years is they are programming it to begin in October of this year instead of November.

Mr. Connelly made a motion to approve the Department of Natural Resources Game Management proposal for Hoosier Prairie, seconded by Mr. DeJong. All in favor (5-0).

ITEM F. Consider Acceptance of Agreement between DLZ (Mike Jabo) And the Town of Schererville for the Preparation of the INDOT Local Trax Matching Grant Application for the Kennedy Avenue Grade Separation over the CN Railroad and

Norfolk Southern Railroad at Division Street

Mr. Mike Jabo, DLZ Indiana, 900 Ridge Road, Munster, IN stated that this spring the Indiana Department of Transportation came out with a program called the Local Trax Program, where they have allocated roughly 125 million dollars State wide to prepare grade separations of railroads from the roadway system. He stated that INDOT will do the entire program management and handle all the design, the right of way acquisitions services at 100%. He stated that when it comes to the right of way acquisition, the construction and the construction inspection, then the local community would pay 20%. Mr. Jabo stated that they have been working on the Kennedy Avenue scoping report and they have identified this as an element of the project and if the Town were to get this, funding wise it would put the Town in a better position, it would be less out of pocket money. Mr. Jabo stated that he provided the Council with a copy of the application form, which has a lot of general questions, it is done on a point basis.

Mr. Guetzloff asked Mr. Jabo what the lowest and highest amount the Town of Schererville can save with this grant. Mr. Jabo stated that the Town could save \$200,000.00 to \$700,000.00 by going this route.

Mr. Connelly asked Mr. Jabo what is the timeline in terms of when the application is due and how long is that evaluation period where they would determine if we would receive the grant or not. Mr. Jabo stated that the applications are all due state wide, August 31, 2018 by 5:00 pm EST. He stated that the process for review, he thinks by the end of the year they would be making their announcements.

Mr. Schmitt made a motion to consider the acceptance of Agreement between DLZ and the Town of Schererville, seconded by Mr. Connelly. All in favor (5-0).

ITEM G. Consider Acceptance of Conveyance of Sanitary Sewer Easement (AAA Supply) (From Utility Board Agenda)

Mr. Troxell made a motion to consider acceptance of Conveyance of Sanitary Easement (AAA Supply), seconded by Mr. Connelly. All in favor (5-0).

ITEM H. Consider Sponsorship to Campagna Academy's Annual Fundraiser "Restoring Hope & Building Dreams 2018" Scheduled for Thursday, September 13, 2018 (\$1,000.00 Restoring Hope Sponsorship)

Mr. Schmitt made a motion to donate \$1,000.00 to Restoring Hope Sponsorship, seconded by Mr. Connelly. All in favor (5-0).

ITEM I. Ord. #1912A, An Ordinance Amending Town 2018 Salary Ordinance No. 1912 Regarding the Salaries and Wages For Officials and Employees of the Town of Schererville Lake County, Indiana, and Repealing all Town Ordinances

Ordinances or Parts Thereof, in conflict Herewith

Mr. Volkmann stated that the amendment to the salary ordinance is creating a position of Retired Police Chief. Mr. Dowling who retired earlier this year is running out his accrued time and it has created an issue as far as appointing a replacement for the Police Chief.

Mr. Connelly made a motion to consider on 1st reading, Ordinance #1912A, seconded by Mr. Troxell. All in favor (5-0).

Mr. Connelly made a motion to adopt Ordinance #1912A, seconded by Mr. Troxell. All in favor (5-0).

Mr. Connelly made a motion to make personnel changes to the Police Department Administration, moving David Dowling from Police Chief to the position of Retired Police Chief and to move Dennis Zagrocki from Interim Police Chief to Police Chief, and to appoint Sergeant Joseph Gasiorek to the position of Deputy Police Chief, seconded by Mr. DeJong. All in favor (5-0).

ITEM J. Consider Acceptance of Donation \$294.00

Mrs. Malinowski read the list of donations into the record.

Mr. Schmitt made a motion to accept the donations as read, seconded by Mr. Connelly. All in favor (5-0).

Mr. Novacich stated that the Town received \$4,750.00 grant award from the Indiana Arts Commission for our Northwest Indiana Symphony Concert in the Park.

Mr. Connelly stated that Grimmer Construction has been working on installing equipment at Plum Creek Park and we are having a Ribbon Cutting on July 28, 2018 at 11:00 a.m.

Mrs. Malinowski thanked Mr. Novacich for working on this grant in such short notice. She stated that the Northwest Indiana Symphony is going to be at Redar Park on Saturday, August 11, 2018. The gates will open at 5:00 p.m. and the Symphony will be performing from 7:30 p.m. to 9:30 p.m.

Mr. Guetzloff thanked Mr. Huet, Fire Chief Patterson and Police Chief Zagrocki for helping out with the Scherwood Forrest Fourth of July parade.

Clerk Treasurer Janice Malinowski swore in Dennis Zagrocki as Police Chief and Joseph Gasiorek as Deputy Chief Police.

Police Chief Zagrocki thanked the Town Council for voting him in as Chief of Police for his second time in his career. He stated it has been a pleasure working for the Town for the 39 ½ years he has been here.

Deputy Police Gasiorek thanked the Town Council for the opportunity and he is looking forward to the challenge of the office of Deputy Chief of Police.

THEREUPON, Business from the floor NONE

Meeting adjourned.

ROB GUETZLOFF
TOWN COUNCIL PRESIDENT

JANICE M. MALINOWSKI
TOWN CLERK-TREASURER

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