

The Regular Park Board Meeting of the Town of Schererville, Indiana was called to order by President Repay at 6:00 p.m. in the Schererville Town Hall, 10 East Joliet Street, Schererville, Indiana.

The Pledge of Allegiance

Attendance was taken with the following Board Members present: Tom Malinowski, Brad Bassick, and Joe Skvarek. Staff members present: Superintendent John Novacich, Attorney Alfredo Estrada, and Recording Secretary Kristen Bohling. Not present: Ed Repay

THEREUPON, Approval of minutes for November 7, 2018

Mr. Malinowski made an amendment to the minutes.

Mr. Bassick made a motion to approve the minutes, seconded by Mr. Skvarek. All in favor (3-0).

THEREUPON, Correspondence NONE

THEREUPON, Reports

ITEM A. Staff

Mr. Novacich said the closeout of the Teibel Project is being finalized.

Mr. Novacich spoke to the success of the Park Department holiday events and also went over upcoming events.

THEREUPON, Old Business

Mr. Novacich said as a reminder that there were irrigation proposals that the Board had tabled. He said that whenever the Board wanted to un-table those a motion would be required. Mr. Novacich asked Attorney Estrada if the motion could be made at the meeting or if it would have to be done the meeting before. Attorney Estrada said it could at the meeting.

THEREUPON, New Business

ITEM A. Consider Recommendation to Town Council to Award Rohrman Park Fence Rebid

Mr. Novacich said the bids were opened up. He said the architect recommended to be disqualifying the bid from Security Door for failure to comply to Town Ordinance 1900 for pre-bid submission requirements. Mr. Novacich said it was recommended that the bid be awarded to Fence Masters, as the lowest and most responsible bidder

Mr. Bassick made a motion to recommend to the Town Council that the bid submitted by Security Door be rejected for failure to comply with Town Ordinance 1900 pre-bid submission requirements. Mr. Skvarek seconded the motion. All in favor (3-0).

The Board discussed they alternatives they would like to see included in the bid.

Mr. Bassick made a motion to recommend to the Town Council to award Rohrman Park Fencing and Dugout Project, specifically base bid no. 1, alternative

bid no. 2, alternative bid no. 1, and excluding alternative bid no. 3 to Fence Masters Inc. as the most responsive and responsible bidder. Mr. Skvarek seconded the motion. All in favor (3-0).

ITEM B. Consider Acceptance of DLZ Agreement for Engineering Services for Pennsy Wetland Mitigation

Mr. Novacich said as part of the trail construction project there will need to be mitigation on a small amount of wetlands. He said the work would be in conjunction with the project being constructed. The project is not scheduled to be let out until March, but the mitigation is something that will need to be done in the winter. Mr. Novacich said it was decided among staff, the consultant, and Town Manager Robert Volkmann that if this is done outside of the scope of the bid process through INDOT then the Board can facilitate the work getting done. He said that this would mean the work would not be completed under the grant funding. Mr. Novacich said that the previous agreement that the Board entered into with DLZ did not include this phase of the work, therefore he asked DLZ to draw up an agreement for consideration.

Mike Jabo, from DLZ, went over what the work would entail. He also went over what DLZ's role will be in this process.

Mr. Bassick made a motion to accept the DLZ Agreement for Engineering Services for Pennsy Wetland Mitigation, contingent about DLZ maintaining the 2018 fee schedule and the amount not to exceed \$15,250.00. Mr. Skvarek seconded the motion. All in favor (3-0).

ITEM C. Discuss Pennsy Wetland Mitigation

Mr. Novacich said the Wetland Mitigation work requires a sealed invitation for quotes. He said there will be a pre-quote meeting to review the scope of the work and the bids will be due on December 20. Mr. Novacich asked the Board consider authorizing him to send out and award the bid to the lowest most responsive bidder.

Attorney Estrada said the Board needs to make a motion to authorize staff to go forth in requesting quotes for the Pennsy Wetland Mitigation Project, to allow staff to review the quotes, report to the Board President their recommendation, and allow the execution of that contract, before next week, subject to attorney review of the contract.

Mr. Bassick made a motion to based upon what Attorney Estrada said. Mr. Skvarek seconded motion. All in favor (3-0).

ITEM D. Any other from the Park Board NONE

THEREUPON, Business from the floor NONE

Mr. Bassick made a motion to adjourn, seconded by Mr. Skvarek.

Next Park Board meeting will be held on January 9, 2019.

JOE SKVAREK
PARK BOARD SECRETARY

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