

The Regular Park Board Meeting of the Town of Schererville, Indiana was called to order by President Ed Repay at 6:00 p.m. in the Schererville Town Hall, 10 East Joliet Street, Schererville, Indiana.

The Pledge of Allegiance

Attendance was taken with the following Board Members present: Ed Repay, Tom Malinowski, and Brad Bassick. Staff members present: Park Superintendent John Novacich, Attorney Alfredo Estrada, and Recording Secretary Kristen Bohling.

THEREUPON, Approval of Minutes for January 9, 2018 meeting

Mr. Malinowski made a motion to approve the minutes, seconded by Mr. Bassick. All in favor (3-0).

THEREUPON, Correspondence

Mr. Novacich read Bob Pharazyn's resignation letter to the Park Board.

THEREUPON, Reports

ITEM A. Staff NONE

THEREUPON, Old Business

ITEM A. Lease Agreements

Mr. Novacich said he was in contact with both Schererville Soccer and Girl's Softball and they both agree to the terms of the lease agreement.

Mr. Bassick made a motion to give the Park Board President authority to enter into both contracts. Mr. Malinowski seconded the motion. All in favor (3-0).

ITEM B. Any other from the Park Board NONE

THEREUPON, New Business

ITEM A. Consider Rohrman Park Usage Proposal – Crossroads Marathon

Frank Johnson approached the Board, as a representative of Crossroads Marathon, to request the use of Rohrman Park on May 27 for the Crossroads Marathon. Mr. Johnson said the runners would start on the street and finish in the park. Mr. Repay asked what the Board needs to do. Mr. Novacich said the Board can approve the use of the park pending a certificate of insurance for the race, insurance from any food vendors, and contingent upon an event permit is issued. He mentioned that Town Manager Robert Volkmann and himself met with both Mr. Johnson and Schererville Baseball because Schererville Baseball is having a tournament that weekend and both parties were cooperative in planning when the race was would start. Mr. Johnson is starting the race earlier and Schererville Baseball is starting the first game on Sunday later than originally planned. Mr. Repay asked Mr. Johnson approximately how many people will participate. Mr. Johnson said he is estimating there will be 200-300 participants. Mr. Novacich said the marathon supports a charity. Mr. Johnson said that he donates the money to Autism Research and he will also donate to a parks event as well.

Mr. Bassick made a motion to approve use of Rohrman Park on May 27, 2018 for the Crossroads Region Marathon, pending Town approval of the event and proper licensing and insurance. Mr. Malinowski seconded the motion. All in favor (3-0).

ITEM B. Consider Approval of Impact Fee Proposal – Arsh Group

Taghi Arshami, from the Arsh Group, approached the Board to present a proposal for an update on the Park Impact Fee. Mr. Arshami said the fee is based on the state statutes of the communities and is imposed on new residential development housing units. Mr. Arshami said the process involves Town Council appointing an advisory committee, whose members are dictated by state statute. The advisory committee reviews the work from Arsh Group and they then make a recommendation to the Town Council. . Once the fee is determined then it will go to the Planning Commission, who will have to adopt it and send a resolution to the Town Council. Mr. Malinowski asked if from here it will go to the Planning Commission. Mr. Arshami said once the advisory committee sets the fee they will make a recommendation to both the Planning Commission and the Town Council. Mr. Repay asked if the Park Board is involved because the Board sets the advisory committee. Mr. Novacich said the Town Council appoints the advisory committee. The Board's role is executing the Impact Fee study as required by state statute, as well as making the recommendation the resolution be adopted. Mr. Arshami said the Board benefits from the fee because legally it collects the money, however, by state statute, it is not instrumental in setting the fee amount. Mr. Novacich said that by statute the fee expires after 5 years once established. The current fee was established in July of 2013. However, there is a Council Ordinance that entails a 6-month waiting period from the time the fees are established, making the current fee expire in January of 2019.

Mr. Malinowski made a motion to accept the Arsh Group proposal for the Schererville Park Impact Fee update in the amount of \$27,185.00. All in favor (3-0).

ITEM E. Consider Request for Redar Park Usage – The H Life Bike/Walk Fundraiser

Beth Seraphim, founder of The H Life, approached the Board to request the use of Redar Park for a Bike Ride/Walk Fundraiser. Mrs. Seraphim said Trek bike Shop is teaming up with them to help organize the fundraiser. She said she would like to have food vendors for the participants. Mr. Novacich said a certificate of insurance will be needed from those vendors. He also said he would need to know if the vendors are self-contained or if some will need electricity. Mr. Novacich said he would like to have an event layout as well as a map of the course. Mrs. Seraphim said her contact at Trek is going to email it her by Friday. Mr. Repay asked if the ride will be strictly on the bike trail or if the riders will go through the town. Mrs. Seraphim said what she had seen from her contact at Trek the ride was only on the bike trail. Mr. Novacich asked who her contact was. Mrs. Seraphim said the store manager, Paul. She said she will email the ride map to the Parks Department when she receives it. Mr. Malinowski asked for the date of the event. Mrs. Seraphim said June 9. Mr. Novacich asked what the end time of the event would be. Mrs. Seraphim said she was thinking the event would go from 9am-1pm. Mr. Novacich asked her what time she would want to set up. Mrs. Seraphim said around 8am and check-in for participants would start at 8:30am. She said she will be there at 8am with her laptop so she can be sure all participants are checked-in for Trek's insurance company, since they will be the ones providing the insurance for the ride itself. Mr. Novacich asked if the Trek Store will be providing the insurance for the whole event. Mrs. Seraphim said that Trek is only providing insurance for the ride itself, but it will not cover the vendors or anything that happens before or after the ride. Mr. Bassick asked how many people will be attending. Mrs. Seraphim said the last event there were 50 participants, but they are hoping to have 100 this year.

Mr. Bassick made motion to approve the use of the pavilion at Redar Park by The H Life Organization on June 9, 2018, contingent on obtaining a Certificate of Insurance for the event, providing a map of the ride, and obtaining a Town Special Event Permit if necessary.

Mr. Bassick amended his motion to include waivering the fee in exchange for sponsorship of the event. Mr. Malinowski seconded the motion. All in favor (3-0).

ITEM C. Consider Approval of Purchase of Parcel 1 for the Pennsy Greenway Trail with Recommendation to Town Council to Complete Purchase

Mr. Novacich gave a brief overview of where the parcel is located.

Mr. Malinowski made a motion to recommend to the Town Council to complete the purchase of Parcel 1 for the Pennsy Greenway Trail. Mr. Bassick seconded the motion. All in favor (3-0).

ITEM. D Beer Garden RFP Review

Mr. Repay said this is a request that will be available to vendors wishing to distribute alcoholic beverages at the Celebrate Schererville Fest. He said typically the Fire Department has done this, but due to the size of the Fest it is sent out for proposals. Mr. Repay said the agreement is structured so that the Board is guaranteed a flat fee of \$6,000.00, as well as the percentage of sales proposed. Mr. Novacich said the RFP is the same RFP that was sent out last year.

Mr. Bassick made a motion to solicit proposals to operate and manage the Celebrate Schererville Festival Beer Garden, seconded by Mr. Malinowski. All in favor (3-0).

ITEM F. Any other from Park Board NONE

THEREUPON, Business from the floor NONE

Mr. Malinowski made a motion to adjourn, seconded by Mr. Bassick.

Next Park Board meeting will be held on March 7, 2018.

---

ED REPAY  
PARK BOARD PRESIDENT

TRUE COPY