

The Regular Park Board Meeting of the Town of Schererville, Indiana, was called to order by President Brad Bassick at 6:00 p.m. in the Schererville Town Hall, 10 East Joliet Street, Schererville, Indiana.

The Pledge of Allegiance

Attendance was taken with the following Board Members present: Brad Bassick, Tom Malinowski, Ed Repay, and Joe Skvarek. Staff members present: Superintendent John Novacich, Attorney Alfredo Estrada, and Recording Secretary Kristen Bohling.

THEREUPON, Approval of minutes for February 6, 2019

Mr. Malinowski made a motion to approve the minutes, seconded by Mr. Skvarek. All in favor (4-0).

THEREUPON, Correspondence

Mr. Novacich said there is a letter from the Town of Highland addressed to Mr. Bassick regarding NIRPC Interlocal Cooperation Agreement for the Bicycle and Pedestrian Trail Signage Project. He said there is an invoice included for the installation of the signs. Mr. Novacich said this agreement will be under New Business.

THEREUPON, Reports

Mr. Novacich said he received the bid results from INDOT for Penny Phase 2 and 3. He said Dyer Construction was the lowest bidder of the three received. Mr. Novacich said this will also be something discussed during New Business.

Mr. Novacich said that he submitted a grant application for the Next Level Trails Program.

Mr. Novacich also said there is a walk through scheduled for the mitigation projects at Hoosier Prairie. Mr. Novacich said Tom Post from the DNR and some people from IDEM, as well as DLZ will be there.

THEREUPON, Old Business NONE

THEREUPON, New Business

ITEM A. Consider Approval of Schererville Chamber of Commerce Event and Showmobile Request

Mr. John Brackens approached the Board to request the use of the Showmobile for the Corn Roast on July 26, 2019 and that the fees be waived. Mr. Brackens also requested the Chamber be allowed to sell beer and wine. Mr. Repay asked if the request is the same as previous years. Mr. Brackens said yes. Mr. Novacich said insurance for the Showmobile is required, as well as insurance for the beer garden and any food vendor.

Mr. Repay made a motion to provide the Showmobile to the Schererville Chamber of Commerce for the Corn Roast on July 26 and to waive the fees. Mr. Malinowski seconded the motion. All in favor (4-0).

ITEM B. Consider Approval of Cystic Fibrosis Event Request - Rohrman Park

Regina Belotti approached the Board to request use of Rohrman Park on Sunday, May 19 for a walk event for the Cystic Fibrosis Foundation. Ms. Belotti said they are anticipating between 100-125 walkers that will walk the trail around Rohrman Park. Mr. Novacich said the special events permit was approved at the last special events meeting. He said that last year the Board had waived the rental fee as an in-kind donation for recognition as a sponsor.

Mr. Malinowski made a motion to grant usage of Rohrman Park for the Cystic Fibrosis Foundation Walk on May 19, from 11:30-3:30 and to waive the fees with special recognition for the Town of Schererville. Mr. Repay seconded the motion. All in favor (4-0).

ITEM C. Consider Approval of Showmobile Request - Crown Point Community Foundation

Mr. Novacich said this is an annual request from the Crown Point Community Foundation. The Foundation host the Northwest Indiana Symphony at the hospital in Crown Point. In the past, the Board charged the out-of-town non-profit fee of \$750.00.

Mr. Repay made motion to accept the Showmobile rental request from the Crown Point Community Foundation in the amount of \$750.00 on July 27, 2019. Mr. Malinowski seconded the motion. All in favor (4-0).

ITEM D. Consider Approval of Redar Park Shelter Request - Hope Church

Todd Consenza from Hope Church approached the Board to request the use of Redar Park for a picnic for his church as well as its sister churches on September 29. Mr. Cosenza said they have used Redar Park the past few years. They bring in their own food, set up bouncy houses, and use the softball field for games. Mr. Novacich recommended that the motion include that the provider of the bounce houses needs to provide a certificate of insurance.

Mr. Malinowski made a motion to allow the use of Redar Park on September 29 by Hope Church for their annual picnic. Attorney Estrada said staff had recommended the motion include that a certificate of insurance be provided for the bounce houses. Mr. Malinowski amended his motion to include the bounce house vendor provide a certificate of insurance. Mr. Repay a seconded the amended motion. All in favor (4-0).

ITEM E. Consider Acceptance of Beer Garden Proposal - Celebrate Schererville Fest

Mr. Novacich said requests for proposals were sent out to Schererville businesses and one proposal came in from the Schererville Firefighters Local #4279. He said that the guaranteed flat fee is the same as previous years and the percentage of gross sales proposed is 11%.

Mr. Repay made a motion to grant the Celebrate Schererville Beer Garden to the Schererville Firefighters Local 4279 for the amounts listed. Mr. Skvarek seconded the motion. All in favor (4-0).

ITEM F. Consider Acceptance of Beer Garden Proposal - Fireworks

Mr. Novacich said there was one proposal for Fireworks from Region Ale, with a \$500.00 flat fee as set by the Park Board and 5% of gross sales.

Mr. Malinowski made a motion for Region Ale to be awarded the beer garden at the Fireworks on July 3 with pricing and percentage as listed on the proposal. Mr. Repay seconded the motion. All in favor (4-0).

ITEM G. Consider Recommendation to the Town Council to Allow Beer and Wine to be served at Specific Park Events

Mr. Novacich said he and staff created a list of the events they are proposing to have wine and beer served. These events are:

Cinco De Mayo Party in the Park	Redar Park	Friday, May 3
Pamper Your Parents Party in the Park	Redar Park	Friday, May 10
Balloon-Bash Party in the Park	Redar Park	Friday, May 31
Celebrate Schererville Fest	Redar Park	June 12-June 16
Dino Day Party in the Park	Redar Park	Friday, June 21
This is Me Party in the Park	Redar Park	Friday, June 28
Fireworks (July 5th - Rain Date)	Rohrman Park	Wednesday, July 3
Hocus Pocus Party in the Park	Redar Park	Friday, July 12
Corn Roast	Redar Park	Friday, July 26
NWI Symphony	Redar Park	Saturday, August 10
Evening under the Stars	Scherwood Park	Friday, August 23

Town Councilman Mike Troxell asked Mr. Novacich if there have ever been any issues with alcohol at these events. Mr. Novacich said there have not been any issues.

Mr. Repay made motion to approve the list of events that will have alcohol present and agree to allow alcohol for these events on specific dates. Mr. Skvarek asked if the motion to should say beer and wine instead of alcohol. Mr. Repay amended his motion delete "alcohol" and include the term "beer and wine only." Mr. Skvarek seconded the amended motion. All in favor 4-0).

ITEM H. Discussion of Soccer and Softball Lease Agreements

Mr. Novacich said the Soccer Agreement has been the same for the past few years, with a \$5,000.00 usage fee that \$3,000.00 of which was attributed to the field usage and the other \$2,000.00 was for the agreement with the Greek Church for use of their parking lot.

Mr. Malinowski made a motion for the Board to approve the annual Schererville Soccer Lease Agreement for \$5,000.00 for usage of the fields and parking. Attorney Estrada said the correct motion would be to direct Mr. Novacich to send the contract over and negotiate on the Boards behalf. Mr. Malinowski amended the motion for Mr. Novacich to send the contract over as dated and respond with Schererville Soccer. Mr. Repay seconded the amended motion. All in favor (4-0).

Attorney Estrada recited what the Board agreed upon during the study session, which was to keep the terms of the agreement the same, edit the contract for two conditions: use of Rohrman Park and non-use of Rohrman Park, and allow for deduction 10% if not used in the spring and 15% if not used in the fall, but to keep the total cost at \$3,400.00.

Mr. Malinowski asked that the 10% would be off of \$3,400.00 and the 15% would be off of the \$3,400.00 as well. Attorney Estrada said yes.

Mr. Repay made a motion for Mr. Novacich to send Girl's Softball the contract for next year that includes usage for all the parks necessary to use at a total of \$3,400.00, with 10% discounted from the total for non-use of Rohrman in the spring and 15% discounted from the total for non-use of Rohrman in the fall. Mr. Malinowski seconded the motion. All in favor (4-0).

ITEM I. Consider Approval of Amendment and Participation Counterpart for the Interlocal Cooperation Agreement for a Federal Aid Bicycle Trail Project

Mr. Novacich said the match for this project is \$12,435.62 and was told by Clerk Treasurer Janice Malinowski that the match can be taken out of the cable TV fund. This amount will be sent to the Town of Highland because they fronted the money for the project. Attorney Estrada said that the amendment amends the total amount due. Mr. Repay said that the amount was not yet known when the original agreement was signed and now the amendment states the amount due. Attorney Estrada said that was correct.

Mr. Malinowski made a motion to approve the \$12,435.62, for the amendment for the Interlocal Agreement for the signage on the Erie Lackawanna Trail. Mr. Repay seconded the motion. All in favor (4-0).

ITEM J. Consider Rotary Club Egg Hunt - Rohrman Park

Mr. Novacich said this an annual request from them to utilize the Rotary Pavilion at Rohrman Park. He said there have not been any issues in the past.

Mr. Repay made a motion to grant the request for the Rotary Club to have their annual Easter Egg Hunt at 9:00am at Rohrman Park, seconded by Mr. Malinowski. All in favor (4-0).

ITEM K. Consider Approval of LPA Award Recommendation Letter -
Pennsy Trail Phases 2 & 3

Mr. Novacich said he is an Employee of Responsible Charge, which he is certified by INDOT every year to receive grant money. He said as a result of the bid award, LPA asked him to sign an award recommendation letter to signify that the LPA is in agreement with the apparent low bid it wishes to award.

Mr. Repay made a motion to allow Mr. Novacich to sign the letter that specifies the low bidder on Des. Numbers 117, contract R34602, seconded by Mr. Skvarek. All in favor (4-0).

ITEM L. Any other from Park Board

Mr. Novacich said the Board had previously discussed getting new picnic tables and he recommends he get some price quotes and put them up for signatures. He said he would recommend looking at new tables for the main shelters and start making an impact. Mr. Repay said for the record that the idea is not to scrap any of tables the parks have, but to supplement what the parks have already. Mr. Bassick asked Mr. Novacich to look into potential discounts for buying in bulk.

Mr. Novacich said he wanted to talk to the Board about an event request he received from Monica Susoreny at Jumpstart and read the letter of request to the Board. The Board discussed possibly directing Ms. Susoreny to Lake County because they have grounds to accommodate the 7,000-10,000 people the request letter claims will attend. Attorney Estrada said the Board should coordinate with the Chief of Police and the Police Department to see if they could handle the influx of that amount of people before discussing the request further.

Mr. Novacich said that the Board needs to have a study session on a day separate from the regular Board meetings to be able to discuss the topics in greater detail without the time constraint of an hour. He suggested the Board discuss a policy for event requests when it comes to fees and waiving of fees because more and more are coming to the Board. Mr. Novacich said the Board should discuss park improvements as well. The Board agreed and decided to hold a study session on March 27 at 5pm. Mr. Bassick said that this study session should be specifically for park usage and fees.

Mr. Repay made a motion to hold a study session on March 27, at 5pm, seconded by Mr. Skvarek. All in favor (4-0).

Mr. Bassick said the Board should also have a study session to discuss ideas on what should be done at parks. The Board agreed on April 10, at 5pm, at the Schererville Community Center.

Mr. Malinowski made a motion to hold a study session on April 10, at 5pm at the Schererville Community Center to discuss projects to be done to utilize the Park Bond. Mr. Repay seconded the motion. All in favor (4-0).

THEREUPON, Business from the Floor NONE

Mr. Repay made a motion to adjourn, seconded by Mr. Malinowski.

Next Park Board meeting will be held on April 3, 2019.

ED REPAY
PARK BOARD SECRETARY

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