



**TEMPORARY SIGN PERMIT
NON-PROFIT ORGANIZATION**

PLANNING & BUILDING DEPARTMENT

10 E. JOLIET STREET SCHERERVILLE, IN 46375

PHONE: (219) 322-2211

FAX: (219) 865-5504

DATE SUBMITTED: _____

There is no fee or Building Permit required, however, you must obtain written permission from the Town Manager and the Zoning Administrator to erect a Temporary Sign. Temporary Signs shall be installed for 21 days only. **ALL REQUESTS MUST BE MADE TWO WEEKS PRIOR TO INSTALLATION OF SIGNS.**

Name:	Telephone #:
Business or Organization:	
Address:	
Email:	
Date to be Installed:	Date to be Removed:

LOCATION(S) OF TEMPORARY SIGN(S): Please include a location of the sign in relation to any street or highway – such as NW corner.

DESCRIPTION OF SIGN – SIZE AND EVENT: Please attach a drawing of the sign including dimensions

Approved by:	Date:
Denied:	Date:
Reason:	