



TO: APPLICANTS FOR BUSINESS LICENSES TO CONDUCT HOME OCCUPATION

Schererville's Zoning Ordinance establishes criteria for homes-based businesses to protect the residential character of Schererville's neighborhoods, preserve property values, and prevent land use conflicts while ensuring that the Home Occupation remains subordinate to the residential use. A Home occupation may be permitted if it is incidental to the principal use of the premises as a residence, does not adversely affect the residential character of the district or interfere with the reasonable enjoyment of adjoining properties, and is one of the domestic crafts and professional services listed below.

- 1. Accounting or Insurance;
- 2. Animal grooming;
- 3. Architecture, interior design, and related professional services;
- 4. Barber, beautician, nails, and other personal care;
- 5. Computer Programming;
- 6. Consultancy;
- 7. Counseling and social work;
- 8. Daycare, provided such business is properly licensed;
- 9. Direct sales made in Purchasers' Homes (e.g., Pampered Chef, Mary Kay, Avon, Scentsy, ect.);
- 10. Domestic crafts;
- 11. Dressmaking, sewing, weaving, tailoring, and ironing;
- 12. Editing and proofreading;
- 13. Graphics Arts;
- 14. Internet commerce sales;
- 15. Law;
- 16. Manufacturer's Agent;
- 17. Millinery;
- 18. Musician; Music Instruction, Music Writing, Composition, and Composing;
- 19. Notary Public;
- 20. Photography and videography;
- 21. Real Estate;
- 22. Stock and commodity trading;
- 23. Therapist, including physical, occupational, and massage therapy, provided that no more than one client is on premises at any time, and that the owner and employees are properly licensed or certified by the State of Indiana, whichever is applicable;
- 24. Tutoring;
- 25. Writing and Composition;
- 26. Office;
- 27. Other: _____

1. Describe specifically the domestic craft or professional service you will provide from within your home:

2. Will the primary use of your property remain residential? If NO, please explain:

3. Who is the operator of the home occupation? _____

Will that person reside on the property where the business is located? _____

4. How many employees will be employed in the home occupation? _____

Does one of these employees own the home where the business is located? _____

5. Describe in detail any structural changes, enlargements, additional entrances, or any other exterior alterations that will be required for the business and whether those alterations will change the residential appearance of the dwelling unit.

6. What is the total square footage of the interior of the home? _____

What is the total square footage of the portion of the home that will be used for the home occupation? _____

7. Will there be any outside storage of machinery, equipment or materials for the home occupation? _____

If so, what machinery, equipment or materials will be stored outside? _____

8. How many off-street parking spaces will be required for the occupation? _____

If so, where will those parking spots be located? _____

9. Will the home occupation require addition parking lots or parking facilities other than the driveway or will it require an expansion of the drive way? _____ If so, explain: _____

10. Will you be displaying any goods or external evidence of the home occupation such as signs? If so, please explain:

11. Will you be selling goods, stock in trade or commodities, other than those prepared, produced or created on the premises by the operator of the home occupation? _____

12. Do you expect more than two clients per hour or more than ten clients per business day will come to your home for this business? If so, explain: _____

13. What hours and days of the week will the business operate? _____

I verify under penalty of perjury that the foregoing information is true and accurate and agree that a license to conduct a home occupation will be revoked if any statement above is untrue.

Signed (Applicant) _____ Printed Name: _____

Date: _____