TEMPORARY SIGN PERMIT
NON-PROFIT ORGANIZATION

PLANNING & BUILDING DEPARTMENT **10 E. JOLIET STREET SCHERERVILLE, IN 46375**
PHONE: **(219) 322-2211**
FAX: **(219) 865-5504** **DATE SUBMITTED: _____**

There is no fee or Building Permit required, however, you must obtain written permission from the Town Manager and the Zoning Administrator to erect a Temporary Sign. ALL REQUESTS MUST BE MADE TWO WEEKS PRIOR TO INSTALLATION OF SIGNS.

Name:	**Telephone #:**
Business or Organization:	
Address:	
Email:	

LOCATION(S) OF TEMPORARY SIGN(S): Please include a location of the sign in relation to any street or highway – such as NW corner.

DESCRIPTION OF SIGN – SIZE AND EVENT: Please attach a drawing of the sign including dimensions

Date to be installed:	**Date to be removed:**
Approved by:	**Date:**
Denied:	**Date:**
Reason:	