

Dear Citizens,

As Clerk-Treasurer of Schererville, I feel it is imperative that you, as a Citizen, know what my role and duties of this elected position embody. Overseeing financial records, keeping minutes and all other records, collecting utility bills, problem solving, and all fiscal and financial operations are a few of my duties. I also work with our team (including Town Council, Town Manager and Department Heads) in regards to bond administration on special projects and decision factors regarding the budget.

YOU SPOKE – WE ANSWERED as you can now view and pay your utility bill online through Invoice Cloud, or possibly sign up for auto pay. Park Program Registration is available through Active NWI on line at your leisure. The Clerk-Treasurer's Office is constantly being updated with technology advancements to better serve you in both efficiency and effectiveness. This in turn saves dollars and cents for you as the taxpayer.

I run an open-door policy, so please feel free to stop by and meet me at your convenience; possibly take a tour of our office, and actually see what we are all about. No time to stop by? Simply email me at jmalinowski@schererville.org.

Sincerely,



Janice M. Malinowski, IAMC, MMC

Clerk-Treasurer

TOWN OF SCHERERVILLE